



Shaping your Future Today

Partnership Agreement

*In order to shape your own future as a **Post 16 student** we expect you to be responsible for the following:*

Attendance, on time, at all subject lessons, Personal Development and IAG lessons, assemblies and DLD days

Your target is an attendance rate of 100%. You should not undertake any part-time paid employment during the School hours (8.30am-4.30pm). Should your attendance level drop below 95% you will be subject to our Attendance Alert procedures.

Completion of all work by the agreed time and at a standard consistent with your target grades

Your target is to always aim for your personal best and to heed the advice of your subject teachers and Form Tutor. Should you slip below the expected standard, miss deadlines, fail to complete classwork and homework you will be subject to our Personal Intervention Programme.

Using your private study time to follow up and consolidate work covered in class

AS/A Level subjects (or their equivalents) require an additional five hours a week of independent study. You are also expected to respect the working environment in the designated study areas and to adhere to the School rules regarding responsible internet use, mobile phones, litter and gum. The consumption of food and drink is only permitted in the Canteen and other designated eating areas.

Please also be aware that paid employment should not exceed 12 hours per week (eg one day at the weekend and one evening during the week). Students are expected to be on site working between 8.30am and 3.10pm daily.

Maintaining a smart appearance in accordance with the Sixth Form Dress Code

The Code is 'smart business wear' in keeping with a formal working environment. This is because you are role models for younger students within the vertical pastoral system and hold key leadership or mentoring roles across the School.

Engaging with the enrichment and leadership opportunities on offer, thereby contributing to the life of Coopers School and being a suitable role model for younger students

You are expected to engage with at least one enrichment activity each term as well as daily PD Lessons and IAG lessons. These are a compulsory part of your timetable.

Conducting yourself at all times in a mature and responsible manner

Should your conduct slip below this standard you will be subject to the School's Behaviour for Learning procedures. Incidents of gross misconduct can lead to a fixed term or permanent exclusion from the School.

If you drive or intend to drive to School in the future, you are expected to be a responsible driver and park your car safely outside the School.

Smoking in close vicinity to the School is strictly prohibited (as detailed in the Post 16 Information Guide).

*To support you in shaping your own future **Coopers** will seek to:*

Provide specialist education suitable to your abilities, needs and aspirations

Staff are always willing to advise and guide you. We actively encourage you to speak to your teachers on a regular basis especially if you have any concerns or queries about your courses and/or your prospects beyond the Sixth Form.

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Provide facilities and resources for study to acquire independent learning skills

The Post 16 Centre is open from 8am – 4pm for small group work and silent study. In addition there are other specialist subject rooms as well as study rooms around the School where you can work.

Provide personalized information, advice and guidance on applying for Higher Education or employment

The Information Advice and Guidance Suite can be found on the ground floor of the Mary Anderson Centre. It comprises a range of resources regarding Higher Education courses and various types of employment. We work closely with outside agencies and frequently run workshops and organize one to one appointments to suit individual needs.

Provide a programme of enrichment activities and leadership opportunities

There is a range of leadership opportunities for Sixth Form students within each Learning Community. You can also organize and run your own enrichment activities. In addition, the Student Leaders of each community have a senior leadership role across the whole School.

Monitor rigorously your attendance and punctuality and implement the Attendance Alert procedures as follows:

- Attendance Alert Level 1 – attendance focus for 4 weeks monitored by Post 16 Team
- Attendance Alert Level 2 – attendance focus for 2 weeks by Post 16 Team (at this point you may receive a visit from the school Education Welfare Officer (EWO))
- Attendance Alert Level 3 – Direct referral to the respective Senior Academic Mentor (at this point you may be placed on *Risk of Discontinuation (RD) status* for one or more of your courses, be requested to attend an attendance panel). At this stage your place at Coopers is vulnerable.

Monitor your academic progress and attitude towards learning, provide appropriate support and regular reports on progress.

Parent Expectations

As a parent/carer we actively encourage a working partnership between all three parties (Home, School, Student). In order for this collaborative approach to be successful we require parents to support us. This can be accomplished by using the following guide :-

- Attend published parent consultation evening (one per year).
- Attend any additional meetings as a result of your child being placed on an intervention programme.
- Keep the School informed of any changes to personal contact details (phone number, e-mail, home address etc).
- Read each published academic report and contact the School with any concerns.
- Ensure your child attends School on a daily basis (95% + attendance).

By signing this document you are confirming that you agree to fulfil your responsibilities and abide by the School's expectations

Student Name: (printed)

Student's Signature:

Parent/Carer's Name: (Printed)

Parent/Carer's Signature:

Date